

## Personal tax checklist

To complete your taxes as accurately as possible and claim all tax credits and deductions you are entitled to it is important that you supply all the correct information

Please make sure you have all the receipts and income records you need.

### Income Slips

- T4 slips (Employment income)
- Employment insurance benefits (T4A or T4E)
- Interest, dividends, mutual funds (T3, T5, T5008)
- Old Age Security and CPP benefits (T4A-OAS, T4AP)
- Other pensions and annuities (T4A)
- Social assistance payments (T5007)
- Workers' compensation benefits (T5007)
- Advance Canada Workers Benefit (CWB) payments (RC210)
- RRSP Withdrawal slips (T4RSP)
- All other information slips

### Other Slips

- Repayments of COVID-19 benefits
- T2202 Tuition and Enrollment Certificate
- T4FHSA First Home Savings Account Statement

### Receipts

- RRSP contribution receipts
- Support for a child, spouse or common-law partner
- Professional or union dues
- Tool expenses  
(Tradespersons & apprentice mechanics)
- Office-in-home expenses
- Other employment expenses
- Teacher's school supplies
- Medical expenses
- Home renovations (seniors and disabled)

### Receipts (continued)

- Multigenerational home renovation tax credit
- Charitable donations
- Political contributions
- Childcare expenses
- Adoption expenses
- Moving expenses
- Interest paid on student loans
- Carrying charges and interest expenses
- Exams for professional certification
- Digital news subscription
- Labour Mobility Deduction for Tradespeople

### Other documentation (if applicable)

- Sale of principal residence
- Sale or deemed sale of stocks, bonds or real estate
- Northern residents' deductions receipts
- Rental income and expense receipts
- Business, farm or fishing income/expenses
- Automobile/Travel logbook and expenses
- Disability Tax Credit Certificate
- Declaration of Conditions of Employment (T2200)
- Volunteer Firefighters certification
- Search and Rescue volunteers certification
- Written certification for eligible educator school supplies
- Record of cryptocurrency transactions